

Education Session – Minutes 2023

If you would like to create a document that you can fill in as you go, something like the below images will work.

Opening Time _____

Attendance: _____

Approval of Agenda _____

Communication
Decisions: _____

Finance Report
MOTION _____

Business Arising from
Communications: _____

Reports &
Recommendations: _____

Motions re
Events: _____

New Business motions or
requests: _____

OTHER: _____

DATE & TIME NEXT
MEETING: _____

Minutes for Regular Business Meeting: July 16, 2023

DATE

In Attendance: Sandi Lougheed
 Barb Bambrick
 Lynda Nolan
 Ann Walsh
 Kim Aydon
 Fran Bayliss
 Joanne Edwards
 Janet Tilbe

ATTENDANCE

1. Opening of Royal Purple Meeting

- a) Meeting was called to order by President Sandi Lougheed at 7:04PM on July 16, 2023.
- b) Obligation was repeated by all members present.

2. Introduction of visitors and guests (if any)

Introduction of Glenda James Executive Director Saskatchewan Brain Injury Association.

VISITOR

3. Reading of the Minutes of the Previous Meeting

Minutes from June 18, 2023, were read by Secretary Ann Walsh. There were no errors / omissions noted. They were approved as presented and signed by the president.

4. Treasurer's Report

Treasurer's report was presented by Treasurer Kim Aydon

Balance Forward: \$15,000
 Income: \$3791.70
 Expenses: \$3391.91
 Balance: \$15,399.79

Treasurer's Report

REVENUE			Catering	Dues	Sunshine		
Sandi Lougheed			\$ 346.00				
All members				\$ 1,740.00	\$ 13.70		
MaryLou McCarthy			\$ 1,692.00				
			\$ 2,038.00	\$ 1,740.00	\$ 13.70	\$ 3,791.70	
EXPENSES			Groceries	Supplies	Members	Nat Dues	Lodge Dues
ABC Grocery	Chq #	1511 \$ 147.71	\$ 147.71				
Meat Store		1512 \$ 696.92	\$ 696.92				
DEF Grocery		1513 \$ 432.48	\$ 432.48				
Jan Gammie		1514 \$ 65.93	\$ 65.93				
Lynda Nolan		1515 \$ 66.14		\$ 66.14			
Anita Kitz		1516 \$ 117.73	\$ 45.98	\$ 34.89	\$ 36.86		
CRPS		1517 \$ 1,765.00				\$ 1,740.00	\$ 25.00
Jim Matthews		1518 \$ 100.00			\$ 100.00		
		\$ 3,391.91	\$ 1,389.02	\$ 101.03	\$ 136.86	\$ 1,740.00	\$ 25.00

Communications

5. **Communications**

- a) Letter from Canadian Royal Purple Regarding Purple Thursday October 19, 2024, Hotel Rooms.
- b) Letter from Canadian Royal Purple Did You Know
- c) Letter from the Purple Thursday Coordinator re: Purple Care Bags
- d) Letter from the Community Library reading donations required for book drive.

6. **Reading of Bills**

Expense was presented from Joanne Edwards for the upcoming Brain Boogie – Groceries for Hot dog grill came to \$66.50.

M#1 16-07-2023

Motion Fran Bayliss

Seconded Barb Bambrick

Pay grocery expense to Joanne Edwards as examined by the finance committee.

Carried.

Example of Motion

7. **Reports**

a) **Finance Committee**

The finance committee has completed a mid-year check-up on budget.

Current bookkeeping attached.

All items are currently on budget. There are no concerns currently.

CANADIAN ROYAL PURPLE EXAMPLE ACCOUNTING			Accounting Jan 1, 2020 to Dec 31, 2020			
	Budget	Total	Jan	Feb	Mar	Apr
Revenue						
Catering	\$ 6,000.00	\$ 3,338.00	\$ 2,038.00		\$ 1,300.00	
Membership Dues	\$ 1,740.00	\$ 1,740.00	\$ 1,740.00		\$ -	
Sunshine March	\$ 100.00	\$ 40.70	\$ 13.70		\$ 27.00	
Misc	\$ -	\$ -				
Total	\$ 7,840.00	\$ 5,118.70	\$ 3,791.70	\$ -	\$ 1,327.00	\$ -
Expenses						
Donations	\$ 3,000.00	\$ 350.00		\$ 300.00	\$ 50.00	
Member Expenses	\$ 500.00	\$ 136.86	\$ 136.86			
Catering Expenses	\$ 3,500.00	\$ 1,978.48	\$ 1,389.02		\$ 589.46	
Supplies	\$ 200.00	\$ 101.03	\$ 101.03			
National Membership	\$ 1,740.00	\$ 1,740.00	\$ 1,740.00			
Lodge Dues	\$ 25.00	\$ 25.00	\$ 25.00			
Lodge Insurance	\$ 158.00	\$ 158.00	\$ 158.00			
Advertising	\$ 100.00	\$ -				
Bank Charges	\$ 40.00					
Total	\$ 9,263.00	\$ 4,489.37	\$ 3,549.91	\$ 300.00	\$ 639.46	\$ -
GENERAL BANK ACCOUNT BALANCE						
January Opening	\$ 5,000.00					
February	\$ 5,241.79					
March	\$ 4,941.79					
April	\$ 5,629.33					

b) **Charities Committee**

The charities committee will review a letter from the community library received regarding donations for upcoming book drive. Proposal will be presented at the next meeting.

c) **Publicity Committee**

An interview on Access TV "Talk of the Town" has been scheduled for our National President Sandi Loughheed's upcoming visit to Saskatchewan. Interview set for Monday Morning at 10AM

d) **Judiciary Committee**

Current resolutions for convention were read and discussed by the Judiciary committee.

e) **Membership Committee**

No report

f) **BrainLove Committee**

Brain Boogie set for August 5th.

M#2 16-07-2023

Motion Joanne Edwards

Seconded Janet Tilbe

Rerun Boost July 20-25. \$60 total in Saskatoon and surrounding areas.

Carried

g) **Fund Raising Committee**

M#3 16-07-2023

Motion Ann Walsh

Seconded Kim Aydon

Set up Purdy's Christmas fundraiser when online portal opens to groups at the end of the month.

Carried

The Christmas Purdy Chocolates campaign will launch in September. Ann will set up all items needed to run the Christmas 2023 campaign.

8. Sunshine

a) **Report of Sunshine committee**

Pleased to report no sickness or deaths this past month.

b) **Collection of Sunshine Funds**

Informal collection netted \$15.50.

9. **Unfinished business**

- a) Canadian Royal Purple Convention
7 members (Sandi, Barb, Lynda, Kim, Ann, and Fran will all attend the upcoming convention.)

M#4 16-07-2023

Motion Joanne Edwards

Seconded Janet Tilbe

Pay registration fees for 7 members attendance to convention to the CRPS. $7 \times \$250 = \1750

Carried

10. **New business**

- a) **Purple Thursday**: Anna Marie Tremonti Event/Care Bags
Janet Tilbe will be heading the Purple Bags collection this year. She will need one other volunteer to help her deliver Bags to the shelter.

4 members are budgeted to attend the event in Saskatoon. Currently Sandi, Barb and Lynda are committed to Attend. Fran will confirm next meeting if she can indeed attend the event in October.

- b) **BrainLove Month**

Was a rousing success. Next year's preparations will start in December.

- c) **Poster contest**

We had 2 posters chosen as winners at the province AGM. These 2 winners will now move on to a national judging.

- d) **Representatives to attend the Community Outreach meeting.**

There is a community meeting being held in the conference room at city hall on September 5, 2023 regarding a need for a community center. 2 representatives have been requested to attend to help establish needs of community groups.

M#5 16-07-2023

Motion Ann Walsh

Seconded Barb Bambrick

President Sandi and Vice President Lynda attend on our behalf.

Carried

- e) **Xmas Party ideas**

This item was tabled until next months meeting,

11. Good of the Order

a) **Pin Presentations**

There were no pin presentations this month. Next month we will celebrate Kim's 15-year achievement.

b) **Thank You's**

Barb thanked the lodge for her birthday card.

c) **Birthdays**

Next month is Fran's Birthday. Joanne has offered to bring a cake!

12. Closing.... CRPS closing.

Next meeting is scheduled for August 20, 2023, at 7PM
President Sandi ended the meeting with new closing.

Meeting ended at 830PM.

Signed By
President Sandi Lougheed
August 20, 2023
