

EXPENSE FORM FOR
CANADIAN ROYAL PURPLE SOCIETY
National Directors and National Committee Chairmen

Name (Please Print): _____

Address: _____

Function: _____

Expenses:

Travel: _____ km. @ .30/km \$ _____

OR Other mode \$ _____

Accomodation: \$ _____

Office Expenses: \$ _____

Postage: \$ _____

Telephone: \$ _____

Stationery/Photocopying: \$ _____

Other (please explain): \$ _____

HST/GST _____

Provincial Tax _____

Total Expenses: ----- \$ _____

Date: _____ **Signature:** _____

All items of EXPENSES (Other than KM) must be accompanied by a receipt for payment to be issued.

PLEASE NOTE: ALL EXPENSE FORMS MUST BE RECEIVED BY THE NATIONAL OFFICE WITHIN 60 DAYS OF THE EVENT.